



Provincial Court of British Columbia

The Chief Judge is responsible for the administration of the Court. Two Associate Chief Judges, five Regional Administrative Judges and two Administrative Judicial Justices support the Chief Judge.

The Provincial Court consists of judicial officers and Integrated Judicial Services employees who provide scheduling and support to judicial officers in their work. Courthouses in BC are operated by the provincial government. Employees in courtrooms and court registries are not judiciary employees. They are provincial government employees working for the Court Services Branch.

Office of the Chief Judge and Integrated Judicial Services

Under the Chief Judge's direction, the day-to-day operations of the Court are carried out by Integrated Judicial Services employees working at the Office of the Chief Judge and in courthouses across the province. The Office of the Chief Judge, which is the Court's administrative headquarters, is located at the Robson Square courthouse in downtown Vancouver.

The Chief Judge is the Court's spokesperson

Integrated Judicial Services employees are responsible for:

- Trial scheduling administration (judicial case managers)
- Financial, office and administrative support to judges (judicial administrative assistants)
- Justice of the peace administration
- Judicial resources and business intelligence
- Administration of the judicial justice division

- Legal advice and research
- Educational conference support and assistance
- Judicial Council support and assistance
- Court policy development and maintenance
- Judgment posting
- Facilities support, including maintaining judiciary chambers
- Finances
- Business intelligence (data collection)
- A range of corporate services and policy implementation
- Human resources
- Information technology
- Engaging with government agencies, media, individuals and organizations wishing to communicate with the Court

Administrative Regions and Regional Administrative Judges

The Chief Judge's responsibility for the assignment of judges and cases is delegated to five Regional Administrative Judges, one in each of the Court's five administrative regions.

[Regional Administrative Judges and map of administrative regions](#)

Administrative Judicial Justices

Judicial justices may be assigned to conduct traffic, ticket and bylaw hearings in courthouses around the province, or to deal with search warrant applications and after-hours bail hearings at the Justice Centre in Burnaby. There is an Administrative Judicial Justice for the Traffic Division and one for the Justice Centre.

Committees

Governance Committee

The Governance Committee provides strategic direction and decision-making for the Court on policy, planning and management matters, as well as issues concerning the administrative independence of the Court. Chaired by the Chief Judge, the Committee's members include:

- Associate Chief Judges
- Regional Administrative Judges
- Executive Director, Integrated Judicial Services

Judicial Administration Committee

With substantially the same membership as the Governance Committee, the Judicial Administration Committee (JAC) is chaired by an Associate Chief Judge. The JAC provides advice to the Chief Judge on emerging issues in the five judicial regions, policy development and other administrative matters. Senior Legal Counsel is also on this Committee.

Judicial Justice Administration Committee

The Judicial Justice Administration Committee provides advice to the Chief Judge on administrative issues involving the Judicial Justice Division. The committee is chaired by the Executive Director, Integrated Judicial Services. Membership includes:

- An Associate Chief Judge
- The Administrative Judicial Justice of the Traffic Division
- The Administrative Judicial Justice of the Justice Centre

- The Justice of the Peace Administrator

Executive Operations Committee

The Executive Operations Committee consists of:

- The Chief Judge
- The Associate Chief Judges
- The Executive Director of Organizational Services

It meets to support the day-to-day administration of the Court and to ensure that meeting materials for the Judicial Administration Committee.

Family Law, Criminal Law and Civil Law Committees

Committees of judges assist the Chief Judge in three areas of law: criminal, family and civil. Their work includes:

- Providing advice, assistance and resources to the Chief Judge on matters relating to criminal, family and civil law
- Advising judges about law reform and changes, new procedures and significant case law
- Presenting education programs to judges
- Contributing to the Court's website
- Creating standard wording of terms or "conditions" commonly used in orders made by judges and judicial justices

Education Committees

Education committees made up of judges and judicial justices organize and present semi-annual education conferences.

[Judicial education](#)

Provincial Court Reconciliation Committee

Provides advice to the Chief Judge in furthering reconciliation.

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